



**General Information and Instructions**

<p><b>Purpose</b></p>	<p>Use this application to register a litter of puppies born in the USA from an ARBA-registered female that was mated to an ARBA-registered male of the same breed. ARBA rules and regulations may be viewed on our web site at: <a href="http://www.arba.org">www.arba.org</a>. Once submitted, this application becomes the property of the ARBA.</p>								
<p><b>Litters Mated Abroad</b></p>	<p>Request and submit a Special Litter Registration Application <i>instead</i> of this form. <b>Note:</b> This form is available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Multiple-Sired Litters</b></p>	<p>Request a Multiple-Sire Litter Application and use a Multiple-Sire Litter Application form to register each litter. The application cover page contains details on fees and required DNA certification. <b>Note:</b> This form is available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Artificial Insemination Litters</b></p>	<p><b>Fresh Semen:</b> Submit an Artificial Insemination Using Fresh Semen form <i>along with</i> this Litter Registration Application. <b>Fresh Extended Semen:</b> Submit an Artificial Insemination Using Fresh Extended Semen form <i>along with</i> this Litter Registration Application. <b>Frozen Semen:</b> Submit an Artificial Insemination Using Frozen Semen form <i>instead</i> of this form. <b>Note:</b> These forms are available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Fees</b></p>	<p>Fees are nonrefundable and are subject to change without notice. A litter application fee always comprises two parts: a processing fee (\$25.00) plus a puppy fee (multiply the number of live puppies by \$2.00). Additional fees are determined by circumstance:  <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Expedited Handling (\$35.00)</td> <td style="width: 50%;">Expedited Handling and Priority Mail service are available in the Continental U.S. only. No Saturday delivery. No delivery to a post office box number - full address only. Allow 3—5 days for delivery.</td> </tr> <tr> <td>Late fee (\$65.00)</td> <td>Required if it has been more than 6 months since the litter was whelped.</td> </tr> <tr> <td>Lease Notification form (\$15.00)</td> <td>To process a Lease Notification form.</td> </tr> </table> </p>			Expedited Handling (\$35.00)	Expedited Handling and Priority Mail service are available in the Continental U.S. only. No Saturday delivery. No delivery to a post office box number - full address only. Allow 3—5 days for delivery.	Late fee (\$65.00)	Required if it has been more than 6 months since the litter was whelped.	Lease Notification form (\$15.00)	To process a Lease Notification form.
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<p><b>Mailing/Faxing Information</b></p>	<p><b>Service Fee</b> Send the completed application to:                   Kennel Club USA                   Cheltenham, MD 20623-1301</p>	<p><b>Expedited Service Fee</b> Send the completed application to:                   ARBA                  9921 Frank Tippet Road                  Cheltenham MD 20623-1301</p>	<p><b>Faxing</b>                   If you use a credit card, you may fax the front of this form to:                  (301) 868-6409                  Please <i>do not</i> use a cover sheet.</p>						
<p><b>Additional Requirements</b></p>	<p>If there are more than two (2) dam owners, contact the ARBA for an Additional Signature form. Additional Requirements:  <ul style="list-style-type: none"> <li>• If a Dam was leased at the time of mating or birth of a litter, you must submit a Lease Notification form.</li> <li>• If a Sire has sired seven (7) or more litters in his lifetime or more than three (3) litters in the calendar year, an ARBA DNA profile must be on file.</li> </ul> <b>Note:</b> These forms are available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Authorizations</b></p>	<p>Signatures of persons other than the owners or lessees will be accepted only if a properly completed authorization form has been filed with the ARBA. <b>Note:</b> These forms are available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Assistance</b></p>	<p>Email ARBA at <a href="mailto:info@arba.org">info@arba.org</a> or call 301-868-5718 to speak to an ARBA Customer Service Representative, Monday-Friday, 8:30 AM – 5:00 PM. Information about the registration process and downloadable forms are available on our web site: <a href="http://www.arba.org">www.arba.org</a></p>								
<p><b>Notice</b></p>	<p>The ARBA reserves the right to correct or cancel for cause the registration of this litter and its descendants. Any misrepresentation on this application is one example of for cause cancellation and may result in loss of ARBA privileges. <b>Registration is not guaranteed. Application fees are nonrefundable and are subject to change without notice.</b></p>								